



DEPARTMENT OF MICROBIOLOGY PANJAB UNIVERSITY, CHANDIGARH

Prof. S.K. Soni
Chairman

No.: MIC/19/294
Dated:20.03.2019

QUOTATION NOTICE

Sub:- Quotation for providing catering services during one day symposium to be organized on 28.03.2019

Please send the sealed quotation for providing catering services for approximately 115-125 persons during the one day Symposium scheduled on 28th March, 2019 to be organized by the Department of Microbiology, Panjab University, Chandigarh. The schedule, instructions, guidelines, terms and conditions are specified below and should be followed strictly while submitting the quotations:

- It should be clearly stated whether the rates are inclusive of all taxes in each and every respect.
- Rates quoted should be in numbers and words both and should be quoted separately for three different menus.
- The quotation should be submitted in **DUPLICATE**.
- The quotation must be enclosed in an envelope marked **QUOTATIONS** to be opened on March 27, 2019 at 11:00 a.m. The quotation may kindly be put up in another envelope addressed to Prof. S.K. Soni, Chairman, Department of Microbiology, Basic Medical Sciences Block I, Sector-25, Panjab University, South Campus Chandigarh - 160014.
- Punctuality should be maintained while supplying the food items.
- **Please always quote F.O.R.** destination.

Scope of Quotation:

Supply of below mentioned proposed menu for High Tea/ Lunch/ Evening Tea on 28th March, 2019 to be served at 3rd floor of BMS Block I, Department of Microbiology, BMS Block I, Sector 25, Chandigarh

Menu for High Tea (11.00 am)

Spring Roll,
Mixed Pakora,
Sandwich/Dhokla,
Walnut Cake,
Tea (Dip – Dip),

Bottled Water

Menu for Lunch (1.00 pm)

Soup(Veg Manchow)
Dal Makhni
Shahi Paneer
Mixed Vegetable
Boondi Raita
Chapatti (assorted)
Rice pulao
Green Salad
Ice Cream
Water bottle 200 ml

Menu for Evening Tea (4.00 pm)

Biscuit, Tea (Dip – Dip)

Critical Dates:

1. Last date of receipt of duly completed quotation: March 26, 2016 by 4:30 p.m
2. Time & date of opening of quotations: March 27, 2016 at 11:00 a.m.
3. Mode of Submission of Quotation forms: By hand/Registered Post/
Courier

-Sd/-

S.K. Soni
Chairman
Dept. of Microbiology
PU, Chandigarh